Spring 2025

Graduate School of Energy and Environment

(KU-KIST GREEN SCHOOL)

Admissions Guidelines

Korea University

Graduate School of Energy and Environment

(KU-KIST GREEN SCHOOL)

Spring 2025 Graduate School of Energy and Environment (KU-KIST GREEN SCHOOL)

Master's/Doctoral/Master's-Doctoral Integrated Special Admission Guidelines

▣ Application Calendar

	Period	Notices
Online Application Submission	October 14 (Mon) **10 a.m**~ October 28 (Mon), 2024, **5 p.m**	▶ Graduate School of Energy and Environment apply website: www.uwayapply.com ▶Application Fee: Master 75,000KRW, Doctoral 85,000KRW
Application Materials Submission	October 14 (Mon) **10 a.m**~ October 29 (Tue), 2024, **5 p.m**	
Oral Examination	November 23 (Sat), 2024	
Result Notification	December 12 (Thu), 2024 , **10 a.m (TBA)**	▶Graduate School of Energy and Environment website: http://greenschool.korea.ac.kr/

※ **All dates and time are based on Korea Standard Time (KST)**

▣ Department & Majors

a. Department: Energy and Environmental Policy and Technology

b. Majors: Renewable Energy, Energy and Environmental Policy, Advanced Environmental Science

1. Qualification

1.1 Master's Program

a. Those who have obtained or will obtain a bachelor's degree from Korean or overseas universities

b. Those who have completed a full educational curriculum of at last 16 years (primary, secondary and tertiary level) at foreign regular schools

c. Those who have been recognized as having an equivalent or superior educational background by law

1.2 Doctoral Program

a. Those who have obtained or will obtain a master's degree from Korean or overseas universities

b. Those who have been recognized as having an equivalent or superior educational background by law

c. For the energy & environment policy field, students must be recommended by one or more referees

✓ Students from any major or field may apply. However, students must complete additional prerequisite courses designated by the graduate school if their assigned academic advisor determines that their major is not sufficiently relevant.

2. Selection Methods: Document Screening & Oral Examination

2.1 Document Screening

a. Master's Program: academic achievement (undergraduate grade point average ((GPA)) and major subject GPA), research ability (research career, research plan, and personality/attitude), and other criteria

b. Doctoral Program: academic achievement (undergraduate/graduate GPA and major subject GPA), research/research paper achievement (creativity and usefulness), research ability (research career/achievement, research plan, and personality/attitude), and other criteria

c. Master's-Doctoral Integrated Program: academic achievement (undergraduate GPA and major subject GPA), research ability (research career/achievement, research plan, and personality/attitude), and other criteria

2.2 Oral Examination

a. Master's Program: basic knowledge, major knowledge, presentation competence, and other criteria (personality and character)

b. Doctoral Program: basic knowledge, major knowledge, Master's thesis, presentation competence, and other criteria (personality and character)

c. Master's-Doctoral Integrated Program: basic knowledge, major knowledge, presentation competence, and other criteria (personality and character)

2.3 Duplicate applications are not allowed for the same program. However, applicants for the master's-doctoral integrated program may also apply to the master's program in the same field. If the applicant is not accepted into the master's-doctoral integrated program, the individual shall be screened for the master's program admission without any additional steps in the admission process.

2.4 In document screening and oral examination, fields may be changed based on conformity between the applicant and the field.

3. Application for Admission

3.1 Step 1: Online Application Submission and Pay the Application fee

a. **Application Period: October 14 (Mon) – October 28(Mon), 2024 (5 p.m.)**

✓ Online application is completed only when the application fee payment is successfully completed by deadline.

✓ No further change can be made to your personal information after the online application has been submitted.

3.2 Step 2: Send (or Submit) the Application Materials

a. Print out the Application Materials and submit it with supporting documents by certified mail or in person.

✓ **Sign on the period documents after completing the online application.**

✓ **All important notices will be announced by e-mail. Please input two different e-mail accounts accurately.**

b. **Document Submission Period: October 14 (Mon) – October 29 (Tue), 2024 (5 p.m.)**

✓ **The application form and required documents must be postmarked no later than October 29, 2024 to be valid.**

c. Submit the Application Materials and Required Documents to:

Administration Office, Graduate School of Energy & Environment, Room 520, KU R&D Center, Korea University, 145 Anam-Ro, Seongbuk-Gu, Seoul 02841, Korea

(Applicant name, Application form and required documents inside)

✓ If you submit the application form and required documents,*let me know by email(greenschool2@korea.ac.kr).

4. Required Documents: All submitted documents must be original

4.1 Master's/Master's-Doctoral Integrated Program

a. Application Form (Online)
Research Proposal (Online)

b. List of Required Documents: Print out www.uwayapply.com

c. Undergraduate diploma (Graduates after February 1966 must submit their degree registration number) or certificate of expected graduation (If applicants fail to submit a diploma by the designated date, their admission offer will be revoked.)

d. Consent to Academic Background Verification form

e. Transcripts of all tertiary-level education (including double-major/transfer students): graduating students may send transcripts without their grades for the final semester

f. Career certificate (including social service careers) and certificate of employment (if applicable)

g. Certified English test scores, such as TOEFL, TOEIC, and TEPS, and any licenses in the relevant fields of energy and environment(optional)

h. Written approval of enrollment from the Minister of National Defense (active military only)

4.2 Doctoral Program

a. Application Form (Online)
Research Proposal(Online)

b. List of Required Documents: Print out www.uwayapply.com

c. Transcripts of all tertiary-level education (including double-major/transfer students): graduating students may send transcripts without their grades for the final semester

d. Master's degree certificate (Graduates after February 1966 must submit their degree registration number) or certificate of expected graduation (If applicants fail to submit a master's degree certificate by the designated date, their admission offer will be revoked.)

e. Consent to Academic Background Verification form

f. Master's program transcript (excluding final semester grades for graduating students)

g. Summary of master's thesis
h. A letter of recommendation (open format): required for energy-environment policy track applicants
i. Career certificate (including social service careers) and certificate of employment (if applicable)
j. Research paper or relevant research output
k. Certified English test scores, such as TOEFL, TOEIC, and TEPS, and any licenses in the relevant fields of energy and environment(optional)
l. Written approval of enrollment from the Minister of National Defense (active military only)

✓ Prescribed forms: Consent to Academic Background Verification; Written Approval of Enrollment from the Minister of National Defense (active military)

4.3. Instructions for Document Submission

a. Graduation certificates and transcripts must be issued **within three months of submission**.

b. Applicants Must obtain apostille stamps or consular authentication on the official(Expected) Graduation Certificate.

c. Applicants from foreign universities/graduate schools must submit their transcripts and graduation certificates containing the school's address. Documents submitted must either be in English or notarized translations into Korean. A written Approval of Academic Background Verification and Confirmation of Academic Background Verification (prescribed form above) must also be submitted (to verify the applicant's academic affiliation with and performance in the school)

d. A Written Approval of Enrollment from the Minister of National Defense may be submitted after being selected (However, those who fail to submit it by the date of enrollment will have their offer of admission canceled).

e. Those who fail to submit the required documents shall be excluded from the oral examination and be considered as having withdrawn.

4.4 Additional Required Documents for International Students

a. Only original documents are acceptable

b. Photocopied, scanned or faxed documents will not be accepted.

c. If the documents are not in English, please submit the documents translated into English and notarized (published within 3months)

e. Certificate of Bachelor's degree or Master's degree and official transcriptions

*** Apostille (or consular verified) degree certificates should be additionally submitted within two weeks of an admission decision by express mail. If applications have already submitted Apostille (or consular verified) degree certificates when they applied, they do not need to submit them again. Please refer to Apprendices 1 and 2.**

f. Financial resources statement

1) Submit a bank statement showing a minimum balance of KRW 20,000,000 or the same amount of the applicant's country's currency issued within the past three months.

2) We recommend that you freeze your bank account with the required minimum balance by February 28, 2025.

3) A proof of bank balance must be issued within 30 days as of application submission.

4) In case of the successfully admitted students, they should submit the original copy of bank balance statement which is issued in December 2024 again.

g. A photocopy of your passport (A copy of an alien registration card is required only for Korean residents.)

5. Additional Required Documents for Chinese Applicants

A. Chinese applicants who graduated from a Chinese university must submit a degree certificate issued by China Academic Degrees & Graduation Education Information (http://www.cdgdc.edu.cn). In that case, translated (in English) and notarized copies of the applicant's degree and certificate of graduation issued by university should be additionally submitted. Applicants who are expected to graduate should submit the certificate of expected graduation or the certificate of enrollment (or registration) issued by university.

B. If the official transcript is written in Chinese, please submit the document translated into English and notarized.

C. (Chinese students in Korea) If you submit a bank statement issued by a bank in China, we recommend that you freeze your bank account with a minimum balance of KRW 20,000,000 (Seoul Campus) **until February 28, 2025.**

(Chinese students in China) For Chinese applicants who will apply for a D-2 (student visa) visa in China, we recommend that you freeze your bank account with a minimum balance above **until August 31, 2025.**

E. Additional documents for Chinese applicants:

1) Two color photos taken within the past three months (3.5cm X 4.5cm)

2) Photocopies of your and your parents' resident registration card (居民證)

6. Required Documents Regarding Eligibility

Please prepare the documents required for your eligibility, either for A or B.

A. An applicant holding foreign citizenship whose parents are foreign citizens (not Korean citizens)

1) A certificate of both the applicant and his/her parent's nationality

2) A certificate of family relations

※ You can hand in a family register (戶口簿 for Chinese and 戶籍 for Japanese), a birth certificate, or a certificate of vital records to verify eligibility under A.

※ Chinese applicants should submit the family register (戶口簿) of your parents and yourself in place of a certificate of nationality.

(If your family register is bound with your parents, please submit one set of hard copies notarized in English. If your family register is separate from your parents', please submit yours and your parents', one set of each, respectively. You must also submit a certificate of family relations. All documents must be notarized in English.)

- In case of the following circumstances, please submit the appropriate document:

One of your parents is deceased (or parents are divorced): Death (or Divorce) Certificate

One of your parents is a naturalized citizen: photocopy of her/his ID (registration) card.

B. An applicant who completed his or her entire 16 years of education, from elementary school to university, in foreign countries (not Korea)

1) Please submit the graduation certificates and official transcripts from elementary, middle and high school.

7. Oral Examination Date & Location

7.1 **Date: November 23 (Sat), 2024**

7.2 Location

-Waiting Location: Korea University (to be announced)
-Interview Location: Korea University (to be announced)

7.3 What to Bring: test identification slip (online printout) and resident registration card (or other ID card)

8. Announcement of Successful Applicants

8.1 **Date: December 12 (Thu), 2024, 10 a.m. (TBA)**

8.2 To check application results: Visit the graduate school website → click **'학사공지'**

✓ Successful applicants shall visit the administration office of the graduate school (with a test identification slip or ID card) and receive a notice of acceptance and a guide for successful applicants (see the graduate school homepage).

9. Application Fee

9.1 Master's Program: KRW 75,000
9.2 Master's-Doctoral Integrated/Doctoral Program: KRW 85,000

10. Notes for Applicants

✓ All information entered on the application form shall be accurate.

✓ Applicants are responsible for any penalties caused by providing inaccurate information on the application form or failing to submit required documents. Application forms and documents will not be returned; application fees are not refundable.

- ✓ Applicants must bring their test identification slip and resident registration card to the oral examination.
- ✓ Upon completion of the oral examination, applicants shall leave the examination area directly afterward without revealing the contents of the oral examination to other applicants.
- ✓ Any applicant selected in an improper manner or who provided false information on the application form will have their offer of admission revoked.
- ✓ Application documents received after the deadline **(October 29, 2024)** will not be accepted.
- ✓ Applicants failing to graduate or receive a degree as expected prior to the date of enrollment will have their offer of admission revoked. Applicants withdrawing their enrollment after paying tuition will not receive refunds.

KOREA UNIVERSITY

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